

DELTA SIGMA THETA SORORITY, INC.

**San Bernardino Riverside Area Alumnae Chapter
FY 2024**

Adopted Itemized Budget - Revenues

			Requested Budget
			12-Nov-23
		Projected Cash Balance at 1/1/2024	90,300.00
Chapter Income:			
	NFY 2024	National Dues (10 x \$190)	1,900.00
	NFY 2024	National Per Capita Fee for CFY (10 x \$10)	100.00
	NFY 2024	National Reinstatement Fees CFY (\$15/\$30)	225.00
	NFY 2024	National Reinstatement Fee (\$30)	300.00
	NFY 2024	National Member Category Change Fee (\$25)	25.00
	NFY 2024	Local Dues (10 x \$225)	2,250.00
	MIT: NFY-2024	National-Chapter Initiation Fees	37,050.00
	MIT: NFY-2024	Local Dues (\$450.00 x 38)	17,100.00
	MIT: NFY-2024	Membership Intake Donations	500.00
	MIT: NFY-2024	Membership Intake	2,500.00
	MIT: NFY-2024	New Initiate Presentation Tickets \$60 x 130)	7,800.00
		Miscellaneous Banking Revenue	
		PayPal Fees Collected	400.00
		NSF Fees/Bank Errors	0.00
		Return Check Recovery/Fraud Activities	0.00
		Fundraisers:	
		Fundraiser Committee	
		Major Fundraiser - Gala	
		Tickets (250 @ \$125.00)	31,250.00
		Ads	3,000.00
		Donations - Gala	2,000.00
		Vendors/Raffle	2,500.00
		Minor Fundraiser	
		Red Bottom Shoes Raffle (\$20 x 50)	1,250.00
		Double Good Popcorn	15,000.00
		Murrieta Day Spa Raffle (\$10 x 50)	500.00
		Committee Program Revenue	
		Arts & Letters-Spoken Word Event (100 x \$10)	1,000.00
		September Breakfast (150 x \$80)	12,750.00
		Summer Retreat (50 x \$65)	3,250.00
		Red Carpet Event:	500.00
		Miscellaneous:	
		Grants	10,000.00

		Luncheons (\$5 x 50) + \$5 x50	500.00
		Refunds to Chapter	
		Donations - General	500.00
		Donations - Delta Academy	
		Donations - Delta GEMS	
		Donations - EMBODI	
		Donations - Scholarship	500.00
		Pass-thru:	
		ADWD Church Donations	300.00
		ADWD - Luncheon @ Parkview	1,000.00
		Founders Day (25 x \$150)	3,750.00
		December Luncheon (40 x \$45)	1,800.00
		June Luncheon (40 x \$35)	1,400.00
		Donations (specific purpose)	
		Total Projected Income:	\$ 162,900.00
		Estimated Cash Balance at 1/1/2024:	90,300.00
	Plus	Plus Revenue	\$ 162,900.00
	Less	Less Expenses	\$ 150,019.00
		Ending Balance	\$ 103,181.00

DELTA SIGMA THETA SORORITY, INC. San Bernardino Riverside Area Alumnae Chapter FY 2024 Adopted Itemized Budget - Expenditures		
	Adopted Budget 2024	
	12-Nov-23	
ADMINISTRATIVE		
Advisors Parking:		
<i>Mu Chi UC Riverside</i>	\$0.00	
<i>Upsilon Gamma CSUSB</i>	\$100.00	
Audit Committee - Miscellaneous	\$50.00	
Auditor - Review/Audit Fees	\$3,000.00	
Bank Fees	\$0.00	
Bonding Fee	\$60.00	
Chapter Materials	\$150.00	
Chapter Photograph	\$400.00	
Community Involvement (Ads)	\$300.00	
Culmination Program	\$1,635.00	
Corporate Fees	\$100.00	
Liability Insurance	\$700.00	
Merchant Fees ((20 x \$14.07) + (10 x \$7.06) + 50)	\$400.00	
Miscellaneous	\$150.00	
NAACP Freedom Fund	\$0.00	
NPHC-IE Hostess	\$175.00	
NSF Fees	\$0.00	
One Call Now	\$0.00	
P.O. Box Rental	\$260.00	
President's Gift	\$100.00	
Past President's Council Stoles	\$0.00	
Refunds/Overpayments	\$0.00	
Returned Item Chargeback	\$0.00	
SCCC Hospitality	\$0.00	
Stop Payment Fee	\$0.00	
Storage - U Store* Temperature Control	\$5,124.00	
Zoom - Chapter Account w/webinar	\$175.00	
Website Maintenance	\$1,205.00	
TOTAL	\$ 14,084.00	

DELTA SIGMA THETA SORORITY, INC. San Bernardino Riverside Area Alumnae Chapter FY 2024 Adopted Itemized Budget - Expenditures		
	Adopted Budget 2024	
	12-Nov-23	
PRESIDENT		
Delta Days in Washington, D. C.:		
<i>Transportation (Air, Ground, Baggage, Parking)</i>	\$0.00	
<i>Hotel</i>	\$0.00	
<i>Registration</i>	\$75.00	
Delta Days in Sacramento:	\$0.00	
<i>Transportation (Air, Ground, Baggage, Parking)</i>	\$0.00	
<i>Hotel</i>	\$0.00	
<i>Registration</i>	\$0.00	
Farwest Regional Retreat:	\$0.00	
<i>Registration</i>	\$225.00	
<i>Transportation (Air, Ground, Baggage, Parking)</i>	\$400.00	
<i>Hotel</i>	\$400.00	
Per Diem	\$0.00	
Delta of Year Plaque	\$125.00	
Printing/Copying/Postage	\$50.00	
SCCC Mtg. (Gasoline \$40.00 X 4)	\$0.00	
TOTAL	\$ 1,275.00	
1st VICE PRES./Membership		
Copying	\$0.00	
Farwest Regional Retreat:	\$0.00	
<i>Registration</i>	\$225.00	
<i>Transportation (Air, Ground, Baggage, Parking)</i>	\$400.00	
<i>Hotel</i>	\$400.00	
Per Diem	\$0.00	
Postage	\$0.00	
Miscellaneous	\$50.00	
Collegiate Connection	\$150.00	
Joint Sisterhood Activities	\$100.00	
Retention/Reclamation Activities	\$0.00	
Veterans Day Recognition	\$150.00	

DELTA SIGMA THETA SORORITY, INC. San Bernardino Riverside Area Alumnae Chapter FY 2024 Adopted Itemized Budget - Expenditures		
	Adopted Budget 2024	
	12-Nov-23	
All Day With Delta	\$50.00	
TOTAL	\$1,525.00	

DELTA SIGMA THETA SORORITY, INC. San Bernardino Riverside Area Alumnae Chapter FY 2024 Adopted Itemized Budget - Expenditures		
	Adopted Budget 2024	
	12-Nov-23	
2nd VICE PRESIDENT		
Risk Management/PPD Webinar Host	\$0.00	
Printing/Copying/Postage	\$30.00	
Community Building Campaign/Community Project	\$100.00	
Risk Management - Background Checks	\$242.00	
Community Project	\$0.00	
TOTAL	\$372.00	
CORRESPONDING SEC.		
Printing Directory	\$400.00	
Stamps/Mailing/Envelopes/Ink/Supplies	\$0.00	
Subscription to Microsoft Publisher	\$0.00	
TOTAL	\$400.00	
FINANCIAL SECRETARY		
Copying/Printing/Stamps/Envelopes/Supplies	\$40.00	
Miscellaneous/Shredding	\$125.00	
Receipt books (12 books @ \$10)	\$120.00	
TOTAL	\$ 285.00	
RECORDING SECRETARY		
Printing/Copying	\$0.00	
Miscellaneous	\$0.00	
TOTAL	\$0.00	
TREASURER / (FINANCE)		
Copying/Printing/Ink/Paper/Quick Books	\$330.00	
Supplies (Stamps, Envelopes, Binders, Etc.)	\$100.00	
Check Printing/Deposit Slips (Bi-annual \$180)	\$180.00	
Farwest Regional Retreat:		

DELTA SIGMA THETA SORORITY, INC. San Bernardino Riverside Area Alumnae Chapter FY 2024 Adopted Itemized Budget - Expenditures		
	Adopted Budget 2024	
	12-Nov-23	
Shredding: FY 2023-2024	\$150.00	
<i>Registration</i>	\$225.00	
<i>Transportation (Air, Ground, Baggage, Parking)</i>	\$400.00	
<i>Hotel</i>	\$400.00	
TOTAL	\$ 1,785.00	

DELTA SIGMA THETA SORORITY, INC. San Bernardino Riverside Area Alumnae Chapter FY 2024 Adopted Itemized Budget - Expenditures		
	Adopted Budget 2024	
	12-Nov-23	
ARTS and LETTERS		
DST Red Carpet Venue	\$900.00	
Youth Poetry Showcase Venue Rental Civil Rights Institue	\$200.00	
Certificates/Awards	\$50.00	
Insurance	\$0.00	
Keepsakes/Raffle Prizes	\$300.00	
TOTAL	\$1,450.00	
CHAPLAIN'S COUNCIL		
Call to Prayer Honorarium	\$100.00	
TOTAL	\$100.00	
DELTA ACADEMY		
Economic Development Collaboration	\$100.00	
Kwanzaa Celebration	\$150.00	
Orientation Packets & Applications	\$25.00	
Orientation/Session Snacks/Materials	\$250.00	
T-Shirts	\$250.00	
YAAWC Transportation	\$0.00	
Young AA Women's Conference Registration (8 girls/4 chaperones @ \$15)	\$0.00	
Social Action/PMH Collaboration	\$50.00	
End of Year Gifts	\$250.00	
TOTAL	\$1,075.00	

DELTA SIGMA THETA SORORITY, INC. San Bernardino Riverside Area Alumnae Chapter FY 2024 Adopted Itemized Budget - Expenditures		
	Adopted Budget 2024	
	12-Nov-23	
DELTA GEMS		
Economic Development Collaboration	\$100.00	
End of Year Gifts	\$250.00	
Kwanzaa	\$150.00	
Orientation Packets & Applications	\$25.00	
Session Snacks/Materials	\$250.00	
Social Action/Physical & Mental Health Collaboration	\$50.00	
T-Shirts	\$250.00	
YAAWC Transportation	\$0.00	
Young African American Women’s Conference Registration (8 girls/4 chaperones @\$10)	\$0.00	
Youth State in Sacramento - Lodging	\$0.00	
Youth State in Sacramento - Registration (10 girls and 2 chaperones @ \$65)	\$0.00	
Youth State in Sacramento - Transportation	\$0.00	
TOTAL	\$1,075.00	
ECONOMIC DEVELOPMENT		
Financial Fortitude Workshop - May Week	\$0.00	
Delta Dear - Identity Theft Workshop (Virtual)	\$150.00	
Printing/Copying/Postage	\$0.00	
Financial Literacy Collaborations	\$175.00	
TOTAL	\$325.00	
ELECTION COMMITTEE		
Copying/Postage/Supplies	\$0.00	
Election Runner	\$50.00	
TOTAL	\$50.00	
EMBODI COMMITTEE		
Certificates	\$0.00	
Culmination Program	\$0.00	
1 Day EMBODI Conference	\$0.00	
Kwanzaa	\$0.00	
Session Activity (based on 30 boys)	\$0.00	

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	Adopted Budget 2024	
	12-Nov-23	
Participation Recognition	\$0.00	
End of Year Gift - graduating seniors	\$0.00	
Economic Development Collaboration YFF	\$0.00	
Food	\$0.00	
Supplies for Monthly Activities	\$0.00	
Paper Products	\$0.00	
TOTAL	\$0.00	

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	Adopted Budget 2024	
	12-Nov-23	
EMERGENCY RESPONSE TEAM		
Safety Vest	\$0.00	
Miscellaneous/Supplies	\$20.00	
TOTAL	\$20.00	
GRANTS COMMITTEE		
Printing/Mailing	\$25.00	
Grant Writing Consultant	\$0.00	
TOTAL	\$25.00	
HERITAGE and ARCHIVES		
Supplies	\$200.00	
Miscellaneous	\$0.00	
TOTAL	\$200.00	
HISTORIAN		
Printing	\$0.00	
Jump Drive for Storing Pictures (2)	\$0.00	
Supplies	\$0.00	
TOTAL	\$0.00	
HOSPITALITY		
Bereavement Fund	\$500.00	
Cards for all occasions	\$120.00	
Decorations/Gifts for Luncheons	\$130.00	
Birthday/Anniversary Recognition	\$160.00	
Gifts: Weddings/Babies	\$100.00	
Gifts: Illness/Hospitalization	\$200.00	
Misc.	\$0.00	
Stamps	\$100.00	
Supplies	\$50.00	
TOTAL	\$1,360.00	

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	Adopted Budget 2024	
	12-Nov-23	
COMMUNICATION & PUBLIC RELATIONS		
Administrative	\$25.00	
TOTAL	\$25.00	

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	Adopted Budget 2024	
	12-Nov-23	
INTERNATIONAL AWARENESS		
World AIDS Day	\$25.00	
IAI Initiative (Chapter)	\$100.00	
Speaker Honorariums	\$50.00	
Administrative	\$25.00	
TOTAL	\$200.00	
NOMINATING		
Copying/Postage/Supplies	\$0.00	
TOTAL	\$0.00	
NPHC-IE		
Membership	\$175.00	
TOTAL	\$175.00	
PHYSICAL AND MENTAL HEALTH		
Community Events	\$575.00	
Health Fairs	\$0.00	
National Initiative	\$160.00	
Copying/Printing	\$0.00	
TOTAL	\$735.00	
POLICIES & PROCEDURES		
Copying/Printing	\$120.00	
Postage	\$43.07	
TOTAL	\$163.07	
PROTOCOL		
Ceremonial Supplies	\$25.00	
Printing	\$0.00	
TOTAL	\$25.00	

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	Adopted Budget 2024	
	12-Nov-23	
RETREAT		
Summer Retreat:		
Retreat Venue	\$2,298.00	
Food	\$300.00	
Supplies & Gifts	\$500.00	
Deposit for Venue Next Sorority Year	\$750.00	
Mid-Year Retreat:		
Supplies & Gifts	\$175.00	
Food	\$400.00	
TOTAL	\$4,423.00	
RITUALS & CEREMONIES		
Ceremonial Supplies	\$20.00	
Printing	\$0.00	
TOTAL	\$20.00	
SCHOLARSHIP COMMITTEE		
Copying & Postage	\$25.00	
Room rental (Interviews/Parental meetings)	\$0.00	
Certificates & Holders	\$60.00	
Scholarship Awards 2023-2024 (Pre-Approved)	\$0.00	
Videographer/Photographer	\$0.00	
TOTAL	\$85.00	
Scholarship Awards 2024	\$1,500.00	

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	12-Nov-23	
SOCIAL ACTION		
Copy/Printing	\$100.00	
Delta Days in Sacramento:		
<i>Registration</i>	\$150.00	
<i>Lodging</i>	\$250.00	
<i>Transportation</i>	\$170.00	
Delta Days in Washington, D.C.		
<i>Registration</i>	\$250.00	
<i>Hotel</i>	\$500.00	
<i>Transportation (Air, Ground, Baggage, Parking)</i>	\$500.00	
Postage-Letter Writing Campaigns	\$125.00	
Anti-Human Trafficking Advocacy	\$150.00	
Community Partner Advocacy	\$100.00	
Political Injustice & Voter Suppression Education	\$100.00	
Police Justice Reform	\$0.00	
Voter Advocacy	\$200.00	
TOTAL	\$2,595.00	
STRATEGIC PLANNING		
Copies of Final Strategic Plan	\$0.00	
Mailing of Final Strategic Plan	\$0.00	
TOTAL	\$0.00	
TECHNOLOGY		
Miscellaneous	\$0.00	
TOTAL	\$0.00	

DELTA SIGMA THETA SORORITY, INC. San Bernardino Riverside Area Alumnae Chapter FY 2024 Adopted Itemized Budget - Expenditures		
	Adopted Budget 2024	
	12-Nov-23	
FUNDRAISING		
Major Fundraiser - Gala		
Food & Beverage (\$54 x 250)	\$13,500.00	
Decorations	\$1,000.00	
DJ	\$600.00	
Keepsake	\$0.00	
Graphic Artist	\$250.00	
Photographer	\$500.00	
Insurance	\$200.00	
Contracted Services for Souvenir Booklet Layout	\$350.00	
Printing	\$2,000.00	
Certificates	\$0.00	
Postage	\$25.00	
Miscellaneous	\$200.00	
Total Major Fundraiser - Gala Budget	\$18,625.00	
Miscellaneous Fundraiser		
Venue, Food & Bev, Decorations	\$0.00	
Insurance	\$0.00	
Talent and DJ	\$0.00	
Miscellaneous	\$0.00	
Total Miscellaneous Fundraiser Budget	\$0.00	
Miscellaneous Fundraiser - Murrieta Day Spa & Shoe Raffles		
Monthly Gift Card Raffle	\$80.00	
Miscellaneous	\$50.00	
Total Mini Fundraiser Budget	\$130.00	
Fundraiser Committee	\$ 18,755.00	

DELTA SIGMA THETA SORORITY, INC. San Bernardino Riverside Area Alumnae Chapter FY 2024 Adopted Itemized Budget - Expenditures		
	Adopted Budget 2024	
	12-Nov-23	
NATIONAL CONVENTION (Summer 2023)		
Ad for Souvenir Journal	\$0.00	
Registration (\$600 x 2)	\$0.00	
Air Fare (\$550 x 2)	\$0.00	
Transportation (Ground \$70, Baggage \$40, Parking \$70) x 2 delegates	\$0.00	
Hotel (\$225 x 5 days) or Deposit 1 day	\$0.00	
National Gift	\$0.00	
Support to Collegiate Chapters	\$0.00	
Mu Chi- UC Riverside	\$0.00	
Chapter Voted Disbursement (2023)	\$595.00	
Upsilon Gamma- CSUSB	\$0.00	
TOTAL	\$595.00	
REGIONAL CONFERENCE (Summer 2024)		
Ad for Souvenir Journal (Half page)	\$300.00	
Registration (\$400 x 2)	\$800.00	
Hotel (\$250 x 5 days)	\$2,500.00	
Air Fare (\$550 x 2) - Location TBD	\$1,100.00	
Transportation (Ground \$60, Baggage \$30, Parking \$60) x 2 delegates	\$300.00	
Regional Gift	\$150.00	
Support to Collegiate Chapters:		
<i>Mu Chi- UC Riverside</i>	\$0.00	
<i>Upsilon Gamma- CSUSB</i>	\$400.00	
TOTAL	\$5,550.00	
OTHER EXPENSES		
Chapter Church Donation	\$300.00	
DREF	\$200.00	
IAI Sustainability Plan	\$100.00	
Transfer Local Membership Dues	\$200.00	
Gift for Founders Day	\$75.00	
TOTAL	\$875.00	

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	Adopted Budget 2024	
	12-Nov-23	

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	Adopted Budget 2024	
	12-Nov-23	
SEPTEMBER BREAKFAST 2024		
Venue and Food	\$11,047.00	
Equipment/AV	\$0.00	
Decorations	\$0.00	
Honorarium/Lodging/Etc.	\$0.00	
Programs & Evaluations	\$0.00	
Music-D.J.	\$0.00	
Photography	\$0.00	
Venue Deposit for FY 2025	\$1,200.00	
TOTAL	\$12,247.00	
PASS-THRU EXPENSES		
ADWD Church Donation (From the members)	\$450.00	
ADWD Luncheon (\$25 x 40)	\$0.00	
National Dues	\$11,970.00	
Founders Day (\$100 x 20)	\$0.00	
December Luncheon (\$45 x 50)	\$2,000.00	
June Luncheon (\$45 x 50)	\$2,000.00	
TOTAL	\$16,420.00	
GRAND TOTAL of EXPENSES	\$89,794.07	
Projected Revenue	\$ 114,425.00	
Over/(Under) Budget	\$ (24,630.93)	